

AGENDA FREEBURG BOROUGH COUNCIL MEETING

April 21, 2026

PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF PREVIOUS MEETING MINUTES – March 17, 2026

PUBLIC CONCERNS (Time limit 5 minutes per issue)

Complaint Submitted – See attached complaint form

FREEBURG FIRE COMPANY REPORT –

Freeburg Fire Police thanks the Freeburg Borough for the generous donation towards the traffic control unit.

COMMUNITY CENTER COORDINATOR REPORT – Trent Hoffman

March 2026 Rental Income Report -

Community Center Vision Casting – looking for potential sponsorships/partnerships

Gym Ceiling Replacement Quote – Insurance claim has been filed. Attached is a quote from Timber Haven for material for the replacement of the entire gym ceiling which is needed, due to the condition of the ceiling.

Quote with discount \$10,950.00

REPORT FROM WASTEWATER TREATMENT PLANT (WWTP) – Josh Owens and Wanda Kantz

March 2026 Monthly Report from OPS – OPS services began 10/27/25

- Quote for Samplers – Quote from Hartco, \$11,180.00/sampler. Discuss

Bio-Neutralizer – Price Quote from L/B Water \$170.00/bucket, currently paying \$198.25/bucket.

Local Share Account (LSA) Grant Request for Sewer Lining

- 2024 LSA Grant submitted for Market Street lining, project cost \$464,308.65. **Received 100% of grant request, project to begin Spring 2026.**
 - Application Authorization for Highway Occupancy Permit (HOP) approved, 1/20/2026
 - Business Partner documentation – **Approved 3/17/2026**

Sewer Connection Violations – Working on resolving these issues

REPORT FROM MUNICIPAL AUTHORITY – Thomas Gingrich

Water Leaks – 2 Leaks detected on New Market Street, 1 Repaired, on in process of repair.

2025 Local Share Account (LSA) Grant Request for Market Street Water Line Replacement

- LSA grant submitted for 2025. Grant reviewed and forwarded to next round of review.

Appropriations Request

- Appropriations Requests submitted to Glen “GT” Thompson, John Fettermans’s and Dave McCormick’s office.

BOROUGH MAINTENANCE REPORT – Wayne Enders, Rob Heddens, John Stuck

Completed Project – Community Center areas mulched,

Projects in process – Wood chip spreading at Playground, mowing at ball fields, Little League Ball Field Drainage project.

Equipment Needed: New Pump system for gasoline fuel tank, Est. cost \$600.00. Needs to be approved.

REPORT FROM COMMITTEES

ADMINISTRATION & FINANCE – Catherine Dent (Chair), Angela Weaver, Thomas Gingrich

Outstanding Bills to Be Paid, April, 2026 - Needs approval

Holiday Pay for Part Time Office Staff - Discussion

Insurance Renegotiations – Wanda Kantz Has contacted Prudy Insurance for an Insurance quote.

Second Borough Credit Card – Second card should arrive in 2 weeks.

Community Center Cost Analysis Review – Working with Rec. Assoc. Ongoing.

ORDINANCES & PLANNING – Tabbetha Vanhorn-Price (Chair), Erica Stephenson, John Wiegler

Freeburg Borough Property Maintenance Report – April 2026 report for review

Code Assessment Professionals – Review information regarding their services and costs.

Street Renaming – Street re-naming surveys have been mailed; responses are coming in to the office.

Borough Master Projects Plan – Borough office suggests that a 10-Year Master Projects Plan be developed to assist in grant planning for funding and to keep the future borough council on task for borough issues.

Borough Ordinances Review/Website Update – Sierra Zeigler is working on this project

COMMUNITY DEVELOPMENT – Erica Stephenson (Chair), Tabbetha VanHorn Price

Shared Computer Files for Borough Council Member to Access – Discussion topic

Comcast Franchising Agreement – Review and discuss

DCNR Planning Grant Work – Grant application submitted for the Freeburg Commons Planning.

Received grant match of \$23,700.00. Borough match (50%) is \$23,700.00. Awaiting documentation to begin project.

PUBLIC FACILITIES, SERVICES & SAFETY – Regina Moyer, Chair; Angela Weaver, Thomas Gingrich

DCED Multi-Modal Transportation Fund – Project(s) needs to be determined (for example, road paving) to apply for this grant. Application opens March 2026, due in July 2026.

Structure Review Meeting – Tuesday, March 24th from 9-11 am, meeting with Brian Haight from Penn DOT municipal services unit. **Project estimates included for review**

2026 County Aid Project – 2026 Project-Patching pothole in the borough, list started. \$550.00 Project Submitted.

New Basketball Goal for Gym – Estimated cost \$15,000; total funds received to date: \$5,670.00. Applied for Fern & Gladys Moyer Memorial Trust Grant for \$5,000.00

East Front Street Bridge Replacement Project – R K Webster Working Project Design- \$39,900.00, approved. Approved a Precast Concrete Box Culvert Bridge option – Est. cost \$164,700.00. DCED Multimodal Grant request submitted, **received grant for \$164,700.00. Awaiting grant documentation and results of insurance claim before starting project. Engineers time line presented for review. **Copy of project time line attached ****

Damage to East Front Street Bridge – Bridge Closed, Cost - \$689.59, bills submitted to DH&L Insurance. **DH&L Insurance policy covers costs not covered by borough insurance (deductible expenses)**
****Council must decide if we want to submit a claim to our insurance company. ****

Moving of Barricades for Lawn Mowers- There has been requests to move the bridge closed barricades enough so lawn mowers and cross the bridge. **Council to Approve.**

West Front Street Bridge Replacement Project – Quote for engineered design from Stahl Sheaffer, \$14,000.00, *tabled 10/22/2025*. Engineered plan is needed for grant applications. Looking into other options for bridge replacement. **Engineer Plan needed to apply for grants for bridge replacement.** Penn DOT suggested re-topping bridge at an estimated cost of \$40,000.00, but this is not recommended in the inspection report.

TIP request letter – All other bridges added to Penn DOT TIP program for funding assistance.

Storm Drains – Borough Staff working on repairs for storm water drainage along Front & South Street – Borough Staff and Engineer working on cost estimates for project.

Little League Field Drainage Issues – Estimated cost \$2,000.00. In December, 2025, council approved \$2,500 for this project. **Project review**

CORRESPONDENCE

NEW BUSINESS

CK COG as Floodplain Administrators – **Needs to be approved.**

PSAB Borough Welcome Sign – Submit photo of Borough Welcome sign to PSAB to be displayed at the Annual Conference. Submission deadline: May 8, 2026

Penn Dot County Maintenance Municipal Outreach Program, May 6, 2026, 9 – 11 am

AMENDMENTS TO AGENDA & AMENDMENT TO AGENDA FOR EXECUTIVE SESSION

Consideration, if needed, of a motion for additional agenda item(s) that need to meet one of the following criteria: emergency business, matters arising within the past 24 hours, minor business raised during the meeting, or agenda changes approved by majority vote (with expressed reasons for the amendment item being stated for the minutes and the same to be posted the next business day).

COUNCIL, MAYOR, SOLICITOR, EMPLOYEE CONCERNS

NEXT BOROUGH COUNCIL MEETINGS – May 14, 2026 at 7PM

APPROVAL OF ADJOURNMENT