

**AGENDA FREEBURG BOROUGH COUNCIL MEETING**

**January 20, 2025**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**APPROVAL OF PREVIOUS MEETING MINUTES – December 16, 2025 & January 5, 2026**

**APPROVAL OF THE OUTSTANDING BILLS TO BE PAID – January 2026**

**PUBLIC CONCERNS (Time Limit 5 minutes Per Issue)**

**REPORT FROM FREEBURG FIRE CO.**

**Freeburg Fire Company Report**

**REPORT FROM OWENS PROFESSIONAL SERVICES (OPS) – Operations services began October 27, 2025**

**December 2025 Monthly Report – *Craig Ferry, Operator***

**Door Repair at WWTP** – Door at WWTP can not be locked, new door is needed.

**CAP Response** - Corrective Action Plan was submitted to DEP on December 1, 2022

**LSA Grant Request for Sewer Lining –**

- **2024** Local Share Account Grant was submitted for Market Street lining, project cost \$464,308.65. Received 100% of grant request, Project to Begin Spring 2026.
  - **Application Authorization for Highway Occupancy Permit– Needs to be Approved**
- **2025** Local Share Account Grant was re-submitted for Market Street lining, project cost \$464,308.65.
  - Since we were awarded the 2024 Market Street Lining Project Grant, LSA-Statewide grant is allowing us to revise our grant request.
  - Proposed Revised Project – Lining New Market Street, North Whitetop Road; from route 35 to Academy Road; and North South Street from the intersection of New Market Street to Academy Road.
  - Estimated cost of project \$464,308.65.
  - Need to Approve grant application resolution – **Approval needed**

**Appropriations Requests** – Appropriations requests submitted to Representative Glenn “GT” Thompson and Senator John Fetterman’s offices have been forwarded to the next round of consideration.

**PA Small Water & Sewer Grant Application** – Submitted grant request for \$499,941.00

**Sewer Connection Violations** – Working on resolving those issues

**Manhole Noise at 405 East Market Street** – Discussed previously, not a simple repair due to location.

- Quote received from Dave Gutelius, Inc. for repair, \$5,400.00, Review and possible approval
- Requesting additional quotes
- Project on hold until at least Spring 2026.

**Sewer Line Replacement at 304 East New Market Street** – Borough sewer lateral from curb to main collapsed. Repaired – Cost \$13,945.00

**REPORT FROM MUNICIPAL AUTHORITY –**

**2024 LSA Grant Request for Market Street Water Line Replacement** – Grant submitted (\$ 1 million), Re-submitting same project by Nov 30, 2025. **Did not receive grant**

**PA Small Water & Sewer Grant Application #3** – Submitted grant application for water line replacement on North South Street. Project estimated at \$425,000.00

**2025 LSA Grant Request for Market Street Water Line Replacement –**

- LSA grant was submitted for 2025. Grant reviewed and forwarded to next round of review.

**BOROUGH MAINTENANCE REPORT –**

## REPORT OF COMMITTEES

### ADMINISTRATION & FINANCE– *Catherine Dent, Chair; Angela Weaver, Thomas Gingrich*

**Second Borough Credit Card** – Credit card for Assistant Secretary, Sierra Zeigler. Approved, Wanda Kantz working on process.

#### **Meetings with SEDA COG, DCED, Penn DOT, Local Government Representatives**

### ORDINANCES & PLANNING – *Tabbatha Vanhorn-Price, Chair; Erica Stephenson, John Wiegler*

#### **Freeburg Borough Property Maintenance Report – No Patrols from Nov - March**

**Stray Cats Committee** – The Stray Cat Committee has been working on trapping and spay/neutering appointments of the stray cats, donations for additional expenses can be given to Bruce and Sandy Blades. Spay/neutering now costs \$25.00/cat, plus travel expenses and meds.

**Borough Ordinances on Website** – Sierra Zeigler is working on this project

**Ordinance Review** – Sierra Zeigler has been reading through old meeting minutes for ordinance info.

**Hometown Hero Banners** – Starting another round of Hometown Hero banner orders due Jan 30, 2026.

**Borough Master Plan** – The borough office suggests that a borough master plan (10-year plan) be developed to assist in grant planning for funding and to keep the future borough council on task for borough issues. Council members and change every two years.

### COMMUNITY DEVELOPMENT – *Erica Stephenson, Chair; Tabbatha VanHorn Price*

**Internet Service for Community Center** – Wanda Kantz has contacted Penn Teladata regarding services, installation should happen in Feb 2026.

**DCNR Planning Grant Work** – Grant application been approved for the Freeburg Commons Planning.

**Received grant match of \$23,750.00, borough portion (50%) \$23,750.00**

**Staff Introductions on Website** – Would staff (and members of the council and the authority) be interested in being featured on the website so that the community can get to know us.

**National Register of Historic Places** – Sierra Zeigler and Trent Hoffman are working on this.

### PUBLIC FACILITIES, SERVICES & SAFETY – *Regina Moyer, Chair; Angela Weaver, Thomas Gingrich*

#### **December 2025 Rental Income Report –**

#### **Community Center Cost Analysis Review –**

#### **Community Center Coordinator Concerns – Trent Hoffman**

- **Community Center Vision Casting** for potential sponsorships/partnerships

#### **New Basketball Goal for Gym – Estimated cost \$15,000 Total donation received \$5,670.00**

Received \$5,000 from Battram Family Foundation Grant for this project.

Applied for a grant for a \$5,000 Walmart grant. Received \$500.00 grant.

Donations received - \$170.00

Applied for Fern & Gladys Moyer Memorial Trust Grant for \$5,000.00

#### **East Front Street Bridge Replacement Project –**

- R K Webster Working Project Design- \$39,900.00, Approved.
- Approved a Precast Concrete Box Culvert Bridge option – Est. cost \$164,700.00
- DCED Multimodal Grant request submitted and is being reviewed.

#### **West Front Street Bridge –**

- Quote for engineered design from Stahl Sheaffer, \$14,000.00, tabled 10/22/2025

- Engineered plan is needed for grant applications.
- Looking into other options for bridge replacement

**TIP request letter** – All other bridges have been requested to be added to Penn DOT TIP program for funding assistance.

**Storm Drains**– Borough Staff is working on some repairs for these issues

- Storm Water drainage along Front & South Street – Borough Staff and Engineer working on cost estimated for project.

**Baseball Field Drainage Issues** – repairs to be made during upcoming dry weather. See estimated cost from OPS, LLC. \$23,700.00

**2025 County Aid Project** – Project completed, new street signs for Church Street, completion report saw sent to PennDOT. Reimbursement received from Snyder County \$550.00

**2026 County Aid Project** – Possible 2026 Projects: Market St. Street signs, Patching of Potholes

**Damage to East Front Street Bridge** – Damaged by DH&L ambulance – October 21, 2025

- Reported to EMC Ins, Borough Ins.
- Reported to Kratzer’s ins. agency, DH&L Ambulance ins.
- Bridge Closed, Cost- \$689.59, bills submitted to DH&L Insurance Carrier
- William Orr & Sons inspected bridge for guide rail repairs and major repairs need to made to the bridge before new guide rails can be installed.

**CORRESPONDENCE –**

**NEW BUSINESS**

**PA One Call -April as Safe Digging Month** – Approve a resolution to proclaim April 2026 as Safe Digging Month. Review and approve.

**2026-2027 Costars Salt Contract** – Recommended contracting for 2 tons of salt. Needs to be Approved.

**AMENDMENTS TO AGENDA & AMENDMENT TO AGENDA FOR EXECUTIVE SESSION**

*Consideration, if needed, of a motion for additional agenda item(s) that need to meet one of the following criteria: emergency business, matters arising within the past 24 hours, minor business raised during the meeting, or agenda changes approved by majority vote (with expressed reasons for the amendment item being stated for the minutes and the same to be posted the next business day).*

**COUNCIL, MAYOR, SOLICITOR, EMPLOYEE CONCERNS**

**NEXT BOROUGH COUNCIL MEETINGS – February 17, 2026 at 7 pm**

**APPROVAL OF ADJOURNMENT**